

**HEMLOCK FARMS CONSERVANCY REORGANIZATION AND BUSINESS  
MEETING MINUTES  
August 27, 2024**

**I. Call to Order**

The meeting was called to order by Chief Operating Officer John Wormuth at 07:38 pm.

**II. Attendance**

Trustees:

Carol Comando, Ashley LaCorte, Rita Spitzer, Kelly Stagen

Chief Operating Officer:

John Wormuth

Volunteers:

Greg Lawless

**III. 2024-25 Trustee Reorganization**

A. Election of officers

**#.01 MOTION BY CAROL COMANDO/RITA SPITZER: TO NOMINATE KELLY STAGEN FOR PRESIDENT OF THE HFC BOARD TRUSTEES.**

**MOTION PASSED UNANIMOUSLY.**

**#.02 MOTION BY KELLY STAGEN/CAROL COMANDO: TO NOMINATE CAROL COMANDO FOR VICE-PRESIDENT, RITA SPITZER FOR SECRETARY, AND ASHLEY LACORTE FOR TREASURER OF THE HFC BOARD OF TRUSTEES.**

**MOTION PASSED UNANIMOUSLY.**

B. Calendar of Trustee Business Meetings

**#.03 MOTION BY RITA SPITZER/CAROL COMANDO: TO APPROVE THE DATES OF 11/19/24, 02/25/25, 04/29/25, AND 08/26/25 AS THE REGULAR BUSINESS MEETING CALENDAR FOR THE 2024-2025 YEAR.**

**MOTION PASSED UNANIMOUSLY.**

**IV. Old Business/Reports**

A. Finance

- 1) Recap of approval of 990 at special meeting of 7/27/24.
- 2) School tax bill

**#.04 MOTION BY ASHLEY LACORTE/RITA SPITZER: TO PAY SCHOOL TAXES IN THE AMOUNT OF \$1,356.08 AT DISCOUNT BEFORE THE DUE DATE OF 09/30/24.**

**MOTION PASSED UNANIMOUSLY.**

- 3) Request for disbursement of funds for previously approved spongy moth and Chipper Days grants
- 4) Discussion of visit from Pocono Environmental Council (PEC) and possible grants.

B. Projects and Educational Outreach

- 1) Discussion of videos made with HFCA.
- 2) Discussion of algal bloom and invasive plant species flyers.

**V. New Business**

A. October Fundraising Campaign

- 1) Discussion of ads, outreach, donations already received.

B. Event Calendar for 2024-2025

- 1) Hemlock Farms Day – HFC will use their own tent, host a wildlife presentation under the stage tent.
- 2) Golf outing at LVCC still undetermined
- 3) Shred Day dates
- 4) May have a fundraising event on 8/2 at the Steer Barn

**VI. Adjournment**

**#.05 MOTION BY CAROL COMANDO/RITA SPITZER: TO ADJOURN THE MEETING AT 8:22 PM.**

**MOTION PASSED UNANIMOUSLY.**